

# Chancellor's CABINET HIGHLIGHTS

**Members of the Chancellor's Cabinet:** *Damon A. Bell*, Interim President, Contra Costa College; *Eugene Huff*, Executive Vice Chancellor, Administrative Services; *Robert Kratochvil*, President, LMC; *Susan E. Lamb*, President, DVC, *Tim Leong*, Director, Communications and Community Relations; *Mojdeh Mehdizadeh*, Executive Vice Chancellor, Education and Technology; *Jonah Nicholas*, Associate Vice Chancellor/Chief Financial Officer; *Kelly Schelin*, Associate Vice Chancellor/Educational Services; *Dio Shipp*, Associate Vice Chancellor/Chief Human Resources Officer; *Fred E. Wood*, Chancellor; *Ines Zildzic*, Vice Chancellor, Facilities Planning and Construction

## February 2020

### Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Coronavirus

Cabinet discussed communication steps the District will be taking to inform employees and students about the novel coronavirus.

### Enrollment Update

Cabinet discussed the District's current enrollment challenges and explored potential strategies to stabilize and grow enrollment.

### Sexual Harassment Prevention Training

Cabinet heard an update on discussions with the unions to implement this mandatory training which must be completed by all employees by January 2021.

### FY 2020-21 Tentative Budget

A review of the assumptions used to build the 2020-21 tentative budget was reviewed by Cabinet.

### HR Procedure 1120.07, Retiree Benefit Provisions

Cabinet gave final approval to the revised HR Procedure, 1120.07, Retiree Benefit Provisions.

### District Facilities Master Plan

Cabinet began the conversation to revise the District Facilities Master Plan including the selection of a consultant to assist in the effort.

*The Contra Costa Community College District, founded in 1948 and governed by a publicly elected five-member Board, is one of the largest multi-college community college districts in California. The mission of the District is to attract and transform students and communities by providing accessible, innovative and outstanding higher education learning opportunities and support services.*